



# Call for Presenters: 2011 ASPECT Annual Conference

ASPECT (Association of Service Providers for Employability and Career Training) is seeking presentations for a provincial conference of community-based employment training organizations.

## Conference and Participant Details:

<b>Conference Details:</b>	<b>Thursday, November 3 and Friday, November 4, 2011</b> Coast Plaza Hotel & Suites, Vancouver, BC
<b>Conference Theme:</b>	Evolve. Survive. Change.
<b>ASPECT Profile:</b>	ASPECT is a non-profit association of more than 175 community-based training agencies in British Columbia that collectively strives to prepare people for the world of work. The mission of ASPECT is to represent and promote the interests and activities of members to strengthen their capacity to provide services to people with barriers to employment. The ASPECT conference is about sharing and learning: from keynotes, workshop presenters, sponsors, exhibitors and peers.
<b>Community Based Training Sector Profile:</b>	The community-based employment training sector continues the historic mission of providing holistic, collaborative and non-institutional career development opportunities and employment preparation for people who are unemployed and who experience barriers to employment. Community-based trainers provide a variety of employment training programs and services to the unemployed including people with disabilities, new immigrants, youth, women and more.
<b>Audience Profile:</b>	Representatives from Community-Based Training agencies from BC and across Canada including: Career development professionals, counsellors, program managers, executive directors and board members and representatives from Government.
<b>Anticipated Attendance:</b>	200 – 250 delegates
<b>Suggest Topics:</b>	<p><b>The conference will offer workshop streams and topics for both managers / executive directors and for front line workers.</b></p> <p>Workshops are intended to provide valuable new ideas and new information delegates can take back to their agency and use within their work.</p> <p><b>The following list of topics is not intended to be exhaustive:</b></p> <ul style="list-style-type: none"> <li>➤ Management tools and techniques</li> <li>➤ Social enterprises</li> <li>➤ Board of Directors training</li> <li>➤ Proposal writing, Contract negotiation</li> <li>➤ Mental health</li> <li>➤ Models of service delivery</li> <li>➤ Succession planning, recruitment and retention</li> <li>➤ Tools to assist agencies in working with client groups such as – immigrants, people with disabilities, youth, older workers and multi-barriered clients</li> </ul> <p><b>Topic or speaker ideas you would like to suggest? Email <a href="mailto:info@aspect.bc.ca">info@aspect.bc.ca</a></b></p> <p>We have been asked by our delegates to ensure that speakers do not sell products in their workshop session. Please note if you are presenting a workshop on how to use a product that is for sale, marketing of products will not be allowed. If you would like to have an exhibit table to promote your product, please contact us at <a href="mailto:kdafos@aspect.bc.ca">kdafos@aspect.bc.ca</a> Thank you for respecting this request.</p>
<b>Final Submission Date:</b>	<b>Friday, May 13<sup>th</sup>, 2011</b>

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Selection will be primarily based on the information provided in your submission.

If you have any questions, please call Nicki Reich, Executive Assistant at ASPECT. Tel: (250) 382-9675 ext 229 toll free: 1-888-287-4957 email: [nreich@aspect.bc.ca](mailto:nreich@aspect.bc.ca)

**Instructions:** Please use the format found below when developing your proposal.

**1. Proposed title of session**

**2. Type of session (Plenary or Workshop)** Time slots are typically 90 minutes in duration.

- i) Minimum/Maximum number of participants
- ii) Audio-visual requirements
- iii) Noise levels

*(Will this presentation be very interactive, and create noise heard by other meeting rooms, should this room be separated from others?)*

- iv) At what level is this presentation? (eg: for experienced practitioners, for beginners, for anyone...)

**3. Presenter(s) Information:**

- i) Name
- ii) Organization
- iii) Address
- iv) Telephone
- v) Email
- vi) Professional Biography (To be used for conference program. Max 150 words)

**4. Brief description of the proposed session.** (Please keep this to 250 words as it will be used in our conference program should your proposal be accepted)

**5. How would participants benefit from attending your session?**

**6. Have you previously conducted this or a similar presentation?** (If yes, please provide contact information on the organization to which you presented this session)

**7. Financial arrangements:** (eg: Honorarium/fee, travel reimbursement)

**8. Publications:**

- If you have a prepared paper, will we have permission to publish it as part of the conference proceedings?

Please provide your submission by

**Friday May 13<sup>th</sup>, 2011**

By email: [nreich@aspect.bc.ca](mailto:nreich@aspect.bc.ca)

By fax: 250-382-9677

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