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**Subject:**

ASPECT 2011 Symposium: underSTAND and DELIVER



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January 17 & 18, 2011  
Sheraton Vancouver Airport  
7551 Westminster Highway  
Richmond, BC



**AGENDA**

**January 17**

*8am:* Registration and Breakfast

*9am - 12:30pm:* Building Effective Working Relationships

Presenters: Duncan Holmes and Catherine Rockendale

The new ESC requires establishing new working relationships between organizations. This session will look at various templates that support effective working relationships including MOUs and contract-subcontract templates. Templates on their own do not build strong working or successful relationships. This interactive session will explore using the templates and the keys to establishing and maintaining a successful working relationship between organizations. Participants will leave with templates, and an understanding of the keys to successful relationships.

*12:30pm - 1:30pm:* Lunch

*1:30pm - 5:00pm:* Strategies for Change

Presenter: Denise Lloyd

Empower yourself and your organization with relevant and practical strategies, tools and resources to identify how to adapt, plan, shift and prepare for whatever is ahead. This hands-on session will explore the dynamics of change, particularly culture change, and will prepare you to manage the impacts on the critical components of your organization (HR, Operations, Finance, Governance). This is an opportunity to consider both best and worst case scenarios in an objective, action-oriented forum resulting in tangible next steps.

*5pm - 6pm:* Reception

*6pm:* ASPECT Annual General Meeting

## **January 18**

*8am*: Breakfast

*9am - 12:30pm*: Risk Is Normal - Losing Sleep is Not

Presenter: David Hartley

Managing risk is a key component of leadership, and there are limited resources available to help identify, understand and mitigate the risks associated with different organizations. A number of key topics will be covered including:

- How to Motivate Your Board, Staff & Volunteers to Manage Risk
- Covering Your Assets and Protecting Your People
- Key Legal Concepts
- The Boundary Form
- Creating a culture of candour
- How to Find & Prioritize Your Key Risks
- Four Questions Nonprofits Need to Ask About Each Risk

*12:30pm - 1:30pm*: Lunch

*1:30pm - 2:30pm*: Panel Presentations on:

- Information and Privacy
- Legal Considerations
- Integrated Case Management

Followed by a Q&A session

*3:00pm - 4:30pm*: New Workshop – Financial Model